

GUJARAT ELECTRICITY REGULATORY COMMISSION

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REQUEST FOR PROPOSAL (RFP)

Proposal invited from consultancy firms to provide assistance to Gujarat Electricity Regulatory Commission (GERC) in Regulatory Assignments on Resource Adequacy Framework.

1. Introduction

The Gujarat Electricity Regulatory Commission (GERC) was constituted by the Government of Gujarat on 12th November 1998 under provisions of Electricity Regulatory Commissions Act, 1998, and commenced functioning on 19th April, 1999. Subsequently, the Gujarat Electricity Industry (Re-organization and Regulation) Act, 2003, was passed almost concurrently with the Central Government's Electricity Act, 2003. Accordingly, the Commission has come under the purview of the Electricity Act, 2003, as the Electricity Regulatory Commissions Act, 1998 has since been repealed.

GERC is an autonomous quasi-judicial body responsible for regulation of the Power Sector in the State of Gujarat, consisting of generation, transmission, distribution, trading and use of electricity etc. Its primary objective includes taking measures conducive to the development of the electricity industry, promoting competition therein, protecting the interests of consumers and ensuring supply of electricity to all areas.

2. Terms of Reference for Various Regulatory Assignments on Resource Adequacy Framework:

The Electricity (Amendment) Rules, 2022, notified by the Ministry of Power, Govt. of India requires the State Electricity Regulatory Commission to frame regulations on Resource Adequacy, in accordance with the guidelines issued by CEA and the model Regulations framed by Forum of Regulators. The said rules also provides that the Distribution Licensees in the State to prepare their resource adequacy plans in accordance with Resource Adequacy Regulations and seek approval of the Commission. Ministry of Power (MoP), in consultation with the Central Electricity Authority (CEA) has issued 'Guidelines for Resource Adequacy Planning Framework for India' in 2023. The Forum of Regulators (FoR) had published Model Regulations for Resource Adequacy in June 2023.

Accordingly, the Commission decides to issue new Regulations to address the changed requirement of the sector. In this background, the Gujarat Electricity Regulatory Commission ('GERC' or 'the Commission') wishes to hire consultancy firm for providing assistance to the Commission for the following assignments.

Assignment 1: Preparation of GERC (Framework for Resource Adequacy) Regulations

Assignment 2: Assessment of Resource Adequacy Plans for the State of Gujarat and RA submissions of STU and SLDC using established Energy Modelling Software/Tools under MoP's Resource Adequacy Guidelines and applicable Regulations for the 4th GERC (MYT) Control Period.

Assignment 3: Handholding and Training sessions on Resource Adequacy Framework

3. Scope of Work

The Scope of Work envisaged for each of the Assignments is as follows:

Assignment 1: Preparation of GERC (Framework for Resource Adequacy) Regulations.

1. Preparation of comparative analysis of the Regulations notified by other leading 5-7 states in line with latest provisions of Act, Electricity Rules, Policies of Central and State Governments, Resource Adequacy Guidelines/Regulations issued by MoP/CEA/FoR.
2. Preparation, discussion and finalization of draft Regulations along with Explanatory Memorandum.
3. Assistance in the public consultation process for the above assignments.
4. Assistance in preparation of Statement of Reasons (SoR) for the Commission, on the comments/suggestions received from the stakeholders during the public consultation process in each of the abovementioned assignments.
5. Assistance in preparation, discussion and finalization of respective Regulations / Order in the abovementioned assignments, after taking note of stakeholders' comments and analysis & compilation of the same, explaining the reasons for accepting / rejection the suggestions.

Assignment 2: Assessment of Resource Adequacy Plans [Long-Term Discom Resource Adequacy Plan (LT-DRAP), Medium-Term Discom Resource Adequacy Plan (MT-DRAP) and Short-Term Discom Resource Adequacy Plan (ST-DRAP)] for the State of Gujarat and RA submissions of STU and SLDC using established Energy Modelling Software/Tools under MoP's Resource Adequacy Guidelines and applicable Regulations for the 4th GERC (MYT) Control Period.

1. Review/scrutiny of Annual Rolling Resource Adequacy Plans submitted by Distribution Companies on individual basis under MoP's Resource Adequacy Guidelines and applicable Regulations for the 4th GERC (MYT) Control Period.
2. Review/scrutiny of submissions of SLDC and STU on State level integration and aggregated State-shortfall in resource adequacy.
3. Data Collection, data validation, data analysis, Identification of shortfalls / data gaps in the submissions of RA plans of the Licensees/submissions of STU and SLDC.
4. Preparation of data formats to get data [data collection] from the Licensees/STU/SLDC.
5. Participating in discussions with Licensees/STU/SLDC
6. Use of established energy modelling and simulation platform to identify:
 - i. Surplus/shortfall in the resources tied up individual licensees
 - ii. Least cost approach for sourcing power by the Distribution Licensees
 - iii. Capacity sharing options among the licensees

[Note: The bidder may use opensource and / or freeware subject to condition that such software should have been used by CEA or other Regulatory Commission]

7. Integrated assessment for the State as a whole considering State's demand, State existing/upcoming resources/generations, State's Transmission capacity and inputs/submissions of SLDC/STU
8. To carry out simulation based on provisions of the CEA's guidelines for Resource Adequacy Framework for India, applicable Regulations and other widely followed methodologies.
9. Use for standard parameters as specified in the CEA's Guidelines for Resource Adequacy Framework for India and the applicable Regulations for RA assessment and in case of unavailability of any standard parameter/s, to suggest appropriate assumptions
10. Draft report preparation and draft model preparation on assessment of the RA plans of the Licensees and integrated assessment for the State as a whole having regard the principles laid down under CEA Resource Adequacy Guidelines, the applicable regulations, inputs from SLDC/STU and standards/parameters specified by CEA on resource adequacy framework.
11. Preparation of approval document for the submissions of SLDC/STU on State level aggregation.
12. Discussion/presentation to the Commission on draft report and model and finalization of the report and model based on directions of the Commission
13. Submission of detailed report and model with executive summary and backup computation within such a period to enable the Commission to approve the RA plans on or before the specified timelines provided in the applicable Regulations.

[Note: The approach for assessment of RA plans should be flexible enough to accommodate the development at national level/guidelines issued by CEA]

Assignment 3: Handholding and Training sessions on Resource Adequacy Framework

1. To assist the Commission in setting up the in-house processes, capacity building and competency for assessment of RA plans.
2. To impart energy modelling expertise to GERC Office to implement assessment of Annual Rolling RA plans for the 4th GERC (MYT) Control Period.
3. To provide conceptual training on resource adequacy concepts with reference to national/international framework and practices
4. Advance training on the RA models developed using energy modelling and simulation tool/platform/software

[Note: The Assignment 3 (handholding support and training) must be undertaken along with the Assignment 2]

4. Timelines, Deliverables and Terms of Payment:

The estimated timeline for Assignment 1 is three months from the date of the Letter of Award (LoA). The schedule of delivery of work vis-à-vis payments for Assignment 1 shall be as under:

Schedule of Work and Payments [Assignment 1]

Sl No.	Milestone/Delivery	Timeline	Payment
1	Execution of Agreement	Date of signing the agreement	10%
2	Submission of Discussion Paper	Within 40 of signing the agreement	20%
3	Preparation, discussion and finalization of draft Regulations and Explanatory Memorandums	Within 60 days of signing the agreement	30%
4	Preparation, discussion and finalization of Regulations and Statement of Reasons (SoRs)	Within 15 days of Public Hearing	40%

Assignments 2 and 3 are to be undertaken concurrently. Bidders must provide a single/combined quote for these assignments, segmented by Financial Year (as specified in Form VI). The duration of these assignments spans the 4th GERC (MYT) Control Period.

Timelines shall align with the forthcoming GERC (Framework for Resource Adequacy) Regulations. Annual Payment Schedule [Assignments 2 & 3] is as under:

Schedule of Work and Payments [Assignments 2 & 3]

Sl No.	Milestone	Delivery of Work	Payments
1	Inception & Data Framework	Submission of standardized data formats [to be issued to Distribution Licensees, STU, SLDC] and a detailed methodology report & plan (including choice of modeling software).	10%
2	Data Collection, Validation & Scrutiny	Report on data gaps, validation of DISCOM/STU/SLDC submissions describing completeness, consistency checks, anomalies and missing items, and minutes of preliminary stakeholder meetings.	20%
3	Modelling & Draft Assessment	Draft individual RA Assessment Report and the functional Energy Model (LT/MT/ST-DRAP) showing least-cost sourcing and capacity sharing. Draft approval document for STU/SLDC State-level integration & STU/SLDC Aggregation Analysis, running simulation per CEA Guidelines & Sensitivity Analysis	35%
4	Regulatory Consultation	Presentation to the Commission and participation in stakeholder meetings with Licensees / STU / SLDC. Submission of a study paper / report and model following discussions.	15%
5	Final Approval & Closure	Submission of the Final Detailed Report, Executive Summary, the Finalized Model with all backup computations and Approval document for STU/SLDC aggregation.	20%

Note: Percentages refer to the quoted fee for the respective Financial Year.

The Consultant shall submit progress report at fortnightly intervals (or such other frequency as the Commission may determine) in accordance with the direction of the Commission.

The timelines are strict. The Commission will not tolerate abnormal delays. Assignments must be completed in a phased manner. The overlapping of assignments shall not be considered a valid reason for missing delivery deadlines.

5. Eligibility & Qualification Criteria

The bidder must be a multi-disciplinary expert in the Indian power regulatory framework with an adequate knowledge of the Electricity Act 2003 as well as Policies, Rules, Regulations and Guidelines issued under the Act 2003 and a proven track record of delivering end-to-end legal, technical, and financial consultancy for regulatory authorities, governments and sector entities within prescribed timelines.

The Bidder intending to participate in this tender should fulfil the following eligibility criteria and shall provide required supporting documents towards the same:

Sr. No.	Eligibility Criteria (to be met as on date of bid submission)	Supporting Documents Required
1.	The Bidder should be a company registered under the Companies Act 1956 / 2013 and should be in the business for at least 15 years in India.	Copies of Certificates - Company Incorporation, GST Registration, PAN
2.	The Bidder should have at least 15 years of experience in providing consultancy services to electricity regulators and power utilities in India.	Copies of Work Order / Contract / Completion Certificate
3.	The Bidder should have completed consultancy assignment for at least four power utility / electricity regulator. The firm should have prepared Regulations for Electricity Regulatory Commissions.	Copies of Work Order / Contract / Completion Certificate
4.	The Bidder should have completed consultancy assignment for at least one infrastructure utility / regulatory authorities in India involving deployment and/or implementation of software solution/tool, preferably for the power sector for tariff filing / utility performance monitoring / petition management / data analytics.	Copies of Work Order / Contract / Completion Certificate
5.	The Bidder should have at least 10 full-time power sector professionals on its payroll in India.	Declaration by Authorised Signatory of the Bidder
6.	The firms who have assisted the Gujarat Distribution Licensees in preparing the Resource Adequacy Plans shall not be considered, however, the firms who have assisted STU/SLDC for Resource Adequacy Plans shall be considered.	Declaration by Authorised Signatory of the Bidder
7.	The bidder should have at least one senior/middle level resource having the experience in energy modelling and data analysis using the commercially/open source established modelling software/tool. (as recognized and/or used by CEA or Central/State/International Regulatory Commission/Institute)	Copies of work carried out by the resource(s).
8.	The Bidder should have turnover of at least INR 05 crores in each of the last three financial years (i.e., FY 2022-23, FY 2023-24, FY 2024-25).	CA Certificate along with certified copies of Audited Financial Statements

Sr. No.	Eligibility Criteria (to be met as on date of bid submission)	Supporting Documents Required
9.	The Bidder should have positive net worth in each of the last three financial years (i.e., FY 2022-23, FY 2023-24, FY 2024-25).	CA Certificate along with certified copies of Audited Financial Statements
10.	The Bidder, its leadership team and its personnel proposed to be deployed for this assignment should not have been blacklisted / debarred by regulator / MoP / MNRE in India in the past.	Undertaking by Authorised Signatory of the Bidder (Form VII).

The Consultant should provide a qualified and experienced team of experts who have experience of advising electricity regulators and power utilities and experience of deployment and/or functional application of modelling tools in infrastructure sector, preferably in the power sector. The resource persons should have experience to handle the assignment related to demand forecasting, assessment of power purchase requirements, power purchase optimization etc. These resource persons should be on the payroll of the Consultant as on date of bid submission and also during the execution of the assignment.

Sr. No.	Resource Person	Minimum Requirements
1.	Project Director (1 No.)	<ul style="list-style-type: none"> BE/BTech/MS/MSc/MBA/Ph.D. Minimum of 20 years of power sector experience. Highly preferred: A proven track record of leading projects that utilize modeling software and data analysis to support regulatory, government, or utility entities.
2.	Project Manager (1 No.)	<ul style="list-style-type: none"> BE/BTech/MS/MSc/MBA/Ph.D. Minimum of 12 years of power sector experience. Highly preferred: A proven track record of leading projects that utilize modeling software and data analysis to support regulatory, government, or utility entities.
3.	Regulatory Experts (1 Nos.)	<ul style="list-style-type: none"> BE/BTech/MBA/CA/CWA/CS/Ph.D. At least 10 years of experience in providing consultancy services to electricity regulators
4.	Project Executives (3 Nos.)	<ul style="list-style-type: none"> BE/BTech/MS/MSc/MBA/Ph.D. At least 03 years of experience in providing consultancy services; demonstrating proficiency in the deployment and functional application of modelling software/tools and data analysis for regulatory, government, and utility entities is highly preferred.

The Consultancy Firm should not have been undertaking and shall not undertake any assignment of Regulatory support to any of the Distribution Licensees within the purview of the GERC, that would be in conflict with this assignment or place the Consultant in a position of not being able to carry out this assignment objectively and impartially. The Consultant shall also declare a list of its ongoing assignments (if any) with any of the Utilities covered under the purview of the GERC.

The team members/resource persons appointed by the Consultant shall report to the Commission or the officer(s) designated by the Commission. In case, the Commission finds performance of any resource to be unsatisfactory, the same shall be replaced by the Consultant within a month with a resource with equivalent qualification and experience.

The Consultancy Firm may strengthen its team with additional manpower /resources, on temporary basis for a specified tenure, with similar qualification and experience as mentioned above, as per requirement of the assigned tasks for which no extra remuneration / fees shall be claimed.

6. Submission of RFP Bid and Bidding Procedure

1. The Bidder is required to submit one copy of technical proposal along with a soft copy (in word format) and one copy of financial proposal, duly sealed in separate envelopes in the bid. The envelope should be clearly marked as “Technical Bid” and “Financial Bid”. In case the financial proposal is placed in the “Technical Bid” envelope or technical proposal is placed in the “Financial Bid” envelope, the bid of the bidder shall be declared invalid and rejected.
2. The bid should contain the information as sought in the forms (given with this document) and the financial bid. The Bidder shall submit a financial bid in the format provided in Form VI.
3. The Bidder in addition to furnishing complete information as above shall also furnish a complete document on the proposed approach; methodology and work plan for rendering the assignments as per the scope of work. The work plan shall include full justification for approach / procedures to be adopted. An indicative time schedule for carrying out each element of the assignments should also be submitted.

7. Evaluation of bids

1. The technical bid of only the eligible bidder, decided as per clause 5 of this RFP, shall be evaluated for selection of successful bidder.
2. The method of evaluation of bids will be Quality and Cost Based Selection (QCBS). Technical bid will carry 70% weightage, and financial bid will carry 30% weightage.
3. Technical evaluation will be done, taking into account the criteria mentioned below by the Consultancy Evaluation Committee (CEC) to be nominated by the Commission. The shortlisted bidders may be called for interaction with the Committee (to be supplemented with a presentation) on below-mentioned criteria:

Technical Parameters (Criteria)		Maximum Technical Score
A	<i>The consultant's relevant experience for the assignment</i>	35
B	<i>The quality of the methodology proposed for the assignment.</i>	25
C	<i>The qualification, competence and experience of the personnel proposed</i>	40
<i>Total Technical Score</i>		100

4. The mix of weights approved by the Commission will total to 100. The minimum qualifying technical score is 80 out of 100. The Bidders securing the minimum qualifying marks shall be informed about the date and time of opening of the financial bids. The financial bid of those Bidders who fail to obtain minimum qualifying marks shall not be opened.
5. The proposed prices and consolidated cost shall be read and recorded in the minutes of the opening of bids. The financial bid having least consolidated cost will be given a financial score of 100 and other bids will be given the financial scores that are inversely proportional to their prices. The total score shall be obtained as the weighted average of technical score (70%) and financial score (30%).
6. The overall score for each bidder will be calculated using the formula below:

$$B_n = 0.7 \times T_n + 0.3 \times F_n$$
Where,
 B_n = Overall score of the bidder in consideration
 T_n = Technical score of the bidder (out of 100 marks)
 F_n = Financial score of the bidder = $(F_{min} / F_b) * 100$, where F_b = Evaluated total cost of bidder under consideration, F_{min} is minimum evaluated cost of any technically qualified bidder.
The bidder with highest total score (B_n) shall be ranked first and would be considered for placing the work order.
7. The Commission reserves the right to reject any / all the bids (proposals) without assigning any reason. The Commission also reserves the right to place the order with more than one bidder for each / all the assignments mentioned in Terms of Reference. Furthermore, the Commission reserves the right to award the contract to a single eligible bidder who meets minimum technical score.
8. Without written consent of the Commission, the Consultant and their employees involved in the assignment shall not utilize, publish, disclose, or part with any information collected for the Commission and they shall be duty bound to hand over the entire record of the assignment (information gathered, analysis, etc.) to the

Commission on completion of the assignment.

9. Appropriate higher weightage in the technical evaluation will be given by the evaluation committee for identical assignment / resource having energy modelling and data analysis experience.
10. No contractual obligation whatsoever shall arise from the RFP / bidding process unless and until a formal Contract is signed and executed between the Tendering Authority and the successful bidder.
11. GERC disclaims any factual /or other errors in this document [the onus is purely on the individual bidders to verify such information] and the information provided herein is intended only to help the bidders to prepare a logical bid proposal.

7. Acceptance:

By submitting a proposal, the consultancy firm acknowledge that they have read, understood, and agreed to these Terms and Conditions. The Commission may require further documentation or clarification from the successful bidder regarding their chosen assignment.

8. Amendments:

The Commission reserves the right to amend these Terms and Conditions as necessary. Any changes will be communicated to all bidders in a timely manner.

9. Last date of submission of RFP

The final bids complete in all respects are required to be submitted latest by, on or before **01/04/2026**, up to 18.00 hours IST. The address for submission of the proposal is given below:

The Secretary,
Gujarat Electricity Regulatory Commission,
6th Floor, GIFT ONE, Road 5C, Zone 5, GIFT City,
Dist.: Gandhinagar, Gujarat – 382050

-Sd-
(Ranjeeth Kumar J., IAS)
Secretary
Gujarat Electricity Regulatory Commission
Gandhinagar

Place: GIFT City, Gandhinagar.

Date: 26/02/2026

FORM I

RFP Letter Proforma

To,
The Secretary,
Gujarat Electricity Regulatory Commission,
6th Floor, GIFT ONE, Road 5C, Zone 5, GIFT City,
Dist.: Gandhinagar, Gujarat - 382050.

Sub: Providing assistance to GERC in Regulatory Assignments on Resource Adequacy Framework.

Sir

We, (name of the firm), having read and examined in detail the RFP document for providing assistance to GERC in the above-mentioned work, express our desire to undertake the work as mentioned in the RFP document.

1. General Information:

- a) Name and address of the consultancy firm
- b) Name and address of the authorized signatory with contact details such as E-mail/Telephone & Mobile No.
- c) Name of contact person to whom all references to be made with contact details such as E-mail/Telephone & Mobile No.
- d) Turnover of the Firm/Organization/Institution for the last three audited FYs
- e) Net-worth of the Firm/Organization/Institution for the the last three audited FYs
- f) Certificates related to Company Incorporation, PAN No. & GST Registration No. of the Firm/Organization/Institution

2. Documents forming part of RFP:

We have enclosed the following:

- a) Request for proposal – Form I.
- b) Details showing similar tasks performed in the past – Form II
- c) Details showing completed consultancy assignments carried out in the Power Sector – Form III
- d) Details showing completed consultancy assignment involving deployment and/or Implementation of software solution/tool with data analysis for Utilities / Regulatory

Authorities – Form IV.

- e) Details of the key personnel, project executives and other manpower proposed to handle the assignments with their Biodata in brief mentioning their years of experience in similar tasks done earlier and presently on hand. – Form V
- f) Financial Bid as per – Form VI. (Separate envelope)
- g) Declaration / Certification as per – Form VII.
- h) Declaration / Certification as per – Form VIII
- i) Declaration / Certification as per – Form IX
- j) A complete document on the proposed approach; methodology and work plan for rendering the tasks as per scope of work.
- k) Certificates by a practicing Chartered Accountant, certifying the criteria given at under 5) Eligibility and Qualification Criteria of the RfP document.

We hereby declare that RFP is made in good faith and the information contained is true and correct to the best of my knowledge and belief.

Thanking you,

(Authorized Signatory)

(Name & Title of Signatory)

Name and Address of the Firm

FORM II

Details of Similar Tasks Performed as per the Requirement of RfP

(Using the format below, provide information on each reference assignment for which your firm, either individually or as a corporate entity or as one of the major Companies within an association, can be legally contracted.)

1. **Name of Consultancy Firm:** _____

Address _____

- (a) Name of assignment:

- (b) Location within the Country:

- (c) Name of client and address:

- (d) Name of associated consultants/ firms employed, if any:

- (e) Duration of assignment:
 - (i) Start (Month/Year):
 - (ii) Completion (Month/Year):
- (f) Approx. value in Indian Rupees:
- (g). Name of senior staff (Project Director/Coordinator/Team Leader involved and functions performed).
 - (i)
 - (ii)
 - (iii)

- (h) Professional staff employed (Give profile in brief).
- (i) Description of the project (in brief).
- (j) Description of detailed approach, methodology & work plan for performing the assignment.

(Authorized Signatory)

(Name & Title of Signatory)

Name and Address of the Firm

N.B.: Attach a copy of certificate issued by the respective organization for whom the assignment was carried out.

FORM III

Details of Tasks Performed in the Power Sector as per the Requirement of RfP

(Using the format below, provide information on each reference assignment for which your firm, either individually or as a corporate entity or as one of the major Companies within an association, can be legally contracted.)

1. **Name of Consultancy Firm:** _____

Address _____

- (a) Name of assignment:

- (b) Location within the Country:

- (c) Name of client and address:

- (d) Name of associated consultants/ firms employed, if any:

- (e) Duration of assignment:
 - (i) Start (Month/Year):
 - (ii) Completion (Month/Year):
- (f) Approx. value in Indian Rupees:
- (g). Name of senior staff (Project Director/Coordinator/Team Leader involved and functions performed).
 - (i)
 - (ii)
 - (iii)

- (h) Professional staff employed (Give profile in brief).
- (i) Description of the project (in brief).
- (j) Description of detailed approach, methodology & work plan for performing the assignment.

(Authorized Signatory)

(Name & Title of Signatory)

Name and Address of the Firm

N.B.: Attach a copy of certificate issued by the respective organization for whom the assignment was carried out.

FORM IV

Details of Tasks Performed involving deployment and/or Implementation of software solution/tool with data analysis for Utilities / Regulatory Authorities as per the Requirement of RfP

(Using the format below, provide information on each reference assignment for which your firm, either individually or as a corporate entity or as one of the major Companies within an association, can be legally contracted.)

1. **Name of Consultancy Firm:** _____

Address _____

- (a) Name of assignment:

- (b) Location within the Country:

- (c) Name of client and address:

- (d) Name of associated consultants/ firms employed, if any:

- (e) Duration of assignment:
 - (i) Start (Month/Year):
 - (ii) Completion (Month/Year):
- (f) Approx. value in Indian Rupees:

- (g). Name of senior staff (Project Director/Coordinator/Team Leader involved and functions performed).
 - (i)
 - (ii)
 - (iii)

- (h) Professional staff employed (Give profile in brief).
- (i) Description of the project (in brief).
- (j) Description of detailed approach, methodology & work plan for performing the assignment.

(Authorized Signatory)

(Name & Title of Signatory)

Name and Address of the Firm

N.B.: Attach a copy of certificate issued by the respective organization for whom the assignment was carried out.

FORM V

Biographical sketch of the Team deployed for the assignment

Name:

Proposed Position in this assignment:

Name of Firm:

Profession:

Date of Birth:

Years with Firm:

Field of major interest:

Additional Information (if any):

Experience of the professional:

(Give an outline of key personnel experience and training most pertinent to the tasks on assignment. Describe Degree of responsibility held by each key personnel on relevant previous assignment and give dates and locations. Use up to half a page)

Institution	Title / Topic of Task or Study carried out	Position in the study	Period

Detailed Tasks Assigned:

Academic Qualification:

(Summarize College/University and other specialized education of each key personnel, giving names of schools, dates attended and degrees obtained. Use up to a quarter of a page).

Degree	University / Board	Field(s)/Subject	Year

Employment Record:

(Starting with present position, list in reverse order every employment held. List all positions held by the staff members since graduation, giving dates, name of employing organization, title of positions held and location of assignments. For experience in the last ten years, also give types of activities performed and Client references, where appropriate. Use up to three- quarter of a page).

Certification:

I, the undersigned, certify that, to the best of my knowledge this bio-data correctly describes me, my qualifications and my experience.

Date:

(Authorized Signatory)

(Name & Title of Signatory)

Name and Address of the Firm

FORM VI

Financial Bid for work of providing assistance to GERC in Regulatory Assignments on Resource Adequacy Framework.

Sr. No.	Assessment of Submissions as per RfP	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	Amount in ₹ (without tax)	Amount in ₹ (with tax)
A	Assignment 1						
B	Assignment 2 & 3						
1	SLDC						
2	STU						
3	DGVCL						
4	MGVCL						
5	PGVCL						
6	UGVCL						
7	GIFT PCL						
8	DPA						
9	TPL-Ahd.						
10	TPL-Srt.						
11	TPL-Dahej						
12	TPL-Dholera						
13	TPL-MBSIR						
14	MUL						
15	AIVPL						
16	JIL						
TOTAL							

(Authorized Signatory)

(Name & Title of Signatory)

Name and Address of the Firm

FORM VII

Declaration / Certification (To be submitted on affidavit)

To,
The Secretary,
Gujarat Electricity Regulatory Commission,
6th Floor, GIFT ONE, Road 5C, Zone 5, GIFT City,
Dist.: Gandhinagar,
Gujarat - 382050.

Sir,

I have carefully gone through the Terms & Conditions contained in the Request for Proposal document regarding the work of providing assistance to GERC in Regulatory Assignments on Resource Adequacy Framework. I hereby declare and undertake that neither the firm nor the leadership nor any personnel proposed to be deployed for the purposes of this assignment are blacklisted / debarred for conducting studies or consultancy services by any Electricity Regulatory Commission of India/MoP/MNRE in past or present nor there is any pending dispute in this regard. I am an authorized signatory of my firm and therefore competent to make this declaration.

(Authorized Signatory)

(Name & Title of Signatory)

Name and Address of the Firm

FORM VIII

Declaration / Certification

To,
The Secretary,
Gujarat Electricity Regulatory Commission,
6th Floor, GIFT ONE, Road 5C, Zone 5, GIFT City,
Dist.: Gandhinagar,
Gujarat - 382050.

Sir,

I have carefully gone through the Terms & Conditions contained in the Request for Proposal document regarding the work of providing assistance to GERC in Regulatory Assignments on Resource Adequacy Framework. I hereby declare and confirm that:

1. As of the date of bid submission, our firm has at least **10 (ten) full-time power sector professionals** currently on our payroll within India.
2. The details and profiles of these professionals can be provided for verification upon request by the Commission.
3. We understand that any misstatement or false declaration regarding our staffing may lead to the rejection of our bid or termination of the contract.

I am an authorized signatory of my firm and therefore competent to make this declaration.

(Authorized Signatory)

(Name & Title of Signatory)

Name and Address of the Firm

FORM IX

Declaration / Certification

To,
The Secretary,
Gujarat Electricity Regulatory Commission,
6th Floor, GIFT ONE, Road 5C, Zone 5, GIFT City,
Dist.: Gandhinagar,
Gujarat - 382050.

Sir,

I have carefully gone through the Terms & Conditions contained in the Request for Proposal document regarding the work of providing assistance to GERC in Regulatory Assignments on Resource Adequacy Framework. I hereby declare and confirm that:

1. As of the date of bid submission, our firm has not assisted any Gujarat Distribution Licensee(s) in the preparation of their Resource Adequacy plans.
2. We certify that there is no conflict of interest that would preclude us from participating in this assignment.
3. We acknowledge that if this declaration is found to be incorrect, the Commission reserves the right to disqualify our bid or take appropriate legal action.

I am an authorized signatory of my firm and therefore competent to make this declaration.

(Authorized Signatory)

(Name & Title of Signatory)

Name and Address of the Firm

AGREEMENT

Articles of Agreement made on this _____ day of _____ between _____ one (first) part (Consultant) and the **Gujarat Electricity Regulatory Commission** (herein after called "the Commission") of the other (Second) part.

Whereas the Commission has engaged the party of the first part as a consultant and the party of the first part has agreed, to provide the consultancy services to the Commission, on the terms and conditions hereinafter contained.

Now both the parties hereto respectively agree in the presence of witness as follows -

- 1) The party of the first part (Consultant) shall submit himself to the orders of the Commission and of the officers and authorities under whom he may from time to time be placed by the Commission.
- 2) The party of the first part (Consultant) shall complete the assignments assigned to it by the Commission covered under the Scope of Work of the assignment from time to time *strictly* within the specified time period for the assignments.
- 3) In case of any default on the part of the party of the first part in completion of the assignment(s) under the Scope of Work within time schedule agreed to between the parties as herein above, the party of the second part (the Commission) shall be at liberty to get the work completed from any other agency at the risk and cost of the party of the first part (Consultant).
- 4) The party of the first part (Consultant) shall be paid Rs. _____ (Rupees in words) including tax for each assignment.
- 5) The schedule of payments for Assignment 1 to Assignment 3 shall be as per Clause 4 of RfP to provide assistance to GERC in Regulatory Assignments on Resource Adequacy Framework:
- 7) No TA/DA shall be admissible to the party of the first part for local journeys in connection with the consultancy assignment.
- 8) The payment of fee shall be made by the Commission after the deduction of tax at source in accordance with law for the time being in force.
- 8) Any information of confidential nature, which comes to the knowledge or into the possession of the Consultant or of any of its employees by virtue of the engagement subject matter of this contract; shall not be disclosed by the Consultant or its employees to any person in any manner. Any breach of this clause without prejudice to any other action that may be initiated according to law, shall also subject the Consultant to a liability to pay to the Commission such compensation as may be decided by the

Commission keeping in view the nature, manner and motive of the information disclosed and the extent of damage caused by such unauthorized disclosure.

- 9) The party of the first part undertakes that this assignment shall not be in conflict with its prior or current obligations to other clients nor shall it place itself in a position of not being able to carry out the assignments objectively and impartially. In case of any default on the part of the party of the first part, the Commission shall be at liberty to get the work completed from any other agency at the risk and cost of the party of the first part (Consultant).
- 10) The party of the first part undertakes to render the required services to the full satisfaction of the Commission and in case of any default on the part of the party of the first part, the party of the second part (the Commission) shall be at liberty to get the work completed from any other agency at the risk and cost of the party of the first part (Consultant).
- 11) The Commission reserves its right to foreclose, terminate or cancel the engagement of the Consultant without assigning any reasons. In such cases party of the first part (Consultant) shall be paid remuneration after taking into consideration the portion of work completed prior to such foreclosure, termination or cancellation of the engagement as may be decided by the Commission, and the decision of the Commission shall be conclusive and binding. The remuneration so fixed and paid shall be deemed to be the final payment in such case.
- 12) The Commission reserves its right to foreclose, terminate or cancel the assignment at any time by giving 15 days' notice, in case the performance of the consultant found to be unsatisfactory at any point of time during the terms of consultancy assignment.
- 13) In case the consultant fails to perform the specific task given by the Commission within the specified timeframe or the task performed by the Consultant found to be unsatisfactory, the Commission reserves its rights to get it done from other agency / firms at the cost and risk of the Consultant.
- 12) In case of any differences or disputes between the parties arising out of this AGREEMENT, the same shall be referred to arbitration by a person nominated by the Commission. The proceedings shall be subject to the Arbitration and Conciliation Act 1996, as amended from time to time.
- 15) If the Commission finds that any of the personnel has either (1) committed serious misconduct or has been charged with having committed a criminal action or (2) have cause to be dissatisfied with the performance of any of the personnel, then the Consultant shall, at the Secretary's written request, forthwith provide as a replacement a person with qualification and experience acceptable to the Commission.

The Consultants shall have no claim for additional costs arising out of or incidental to any removal and/or replacement of personnel.

- 16) Nodal Person of the party of the first part (Consultant) – _____.

- 17) The Secretary, Gujarat Electricity Regulatory Commission, shall be the Nodal Officer on behalf of the Commission.
- 18) Any other terms and conditions

In respect of any matter for which no provision has been made in this agreement, the provisions contained in the general instructions of the Government on the subject of engagement of consultants shall apply.

IN WITNESS WHERE OF the party of the first part (Consultant) _____ and Secretary to the Commission on behalf of the Commission have hereto put their hands on the day and the year first above written.

Signed by _____

the party of the first part

In the presence of _____

Signed by _____ to the Commission

For and on behalf of the Commission

In the presence of _____