



GUJARAT ELECTRICITY REGULATORY COMMISSION

6th Floor, GIFT ONE, Road 5-C, Zone 5, GIFT City, Gandhinagar 382355
Ph.: 079-2360200 Fax: 079-23602054/55

Invitation of 'Expression of Interest (EoI)' for Engagement of Architect Consultant/ Interior Designer

Gujarat Electricity Regulatory Commission (GERC) invites 'Expression of Interest (EoI)' from reputed and experienced Interior Designers/Architectural Consultants with demonstrated quality performance and possessing the requisite and proven track record in providing the services of Interior Designing, Finishing cum Furnishing work for GERC office.

The objective of this EoI is to solicit proposals from the interested bidders for participation in a bid process for selection of Interior Designers/Architectural Consultants for providing the services of Interior Designing, Finishing cum Furnishing work for GERC office.

The Scope of work for this EOI shall basically include Interior Designing, Finishing & Furnishing services and Project Management in GERC Office having area of 15107 sq. ft. at 10th Floor & some renovation work at 6th Floor, GIFT ONE, Road 5-C, Zone 5, GIFT City, Gandhinagar 382355.

The Applicants for this tender should have all valid statutory registrations like:

1. Registration with Council of Architects
2. Registration of GST
3. Pan number

In view of the nature of the scope, only those agencies meeting the following criteria as a minimum should respond to the EoI.

- A. Registered office or Branch office should be located in Gujarat State.
- B. Should have relevant experience in successful completion of Interior Designing work in Commercial Buildings, Corporate Offices, Public

Sector Undertakings, Government Projects etc. of a minimum period of Fifteen (15) years.

- C. Should have experience of Interior designing of at least two completed projects with project cost of at least Rs. 7 crores each in the last Seven financial years.
- D. Out of C above, should have completed one project in Gujarat only.
- E. Turnover in each of the immediately preceding three financial years should be more than Rs. 1.5 Crores. (FY 2020-21, FY 2021-22, FY 2022-23)
- F. Should have employed experienced personnel .

Instructions for submission of Expression of Interest (EOI application) and criteria for shortlisting and selection:

- ❖ Letter of interest duly signed by the authorized signatory.
- ❖ Detailed Company Profile with Organization structure
- ❖ Parent company, Support agencies, and other facilities and resources if any.
- ❖ Details of completion of similar type of contracts in the last Five (05) years and similar contracts / agreements currently under execution under the following headings:
- ❖ Brief Scope of Work, Value of Work in INR, Contractual Duration, Actual completion of services with Completion Certificates, Client's name, Contact details of the Client (GERC may approach the client directly for the feedback).

- ❖ Company's financial performance documents (Audited Balance sheets, Profit and Loss Account & cash flow statement, Auditors Report and Notes to Accounts etc.) for last three (03) years. Latest financial statement should not be older than 12 months on the date of Expression of interest.
- ❖ Presentation will be required to be made before the selection committee and the Commission for recent trends in interior work of modern high tech offices.

The interested agencies/contractor are requested to submit their EoI proposal with requisite Annexure- Response Formats and necessary documents to the undersigned super-scribing **“Engagement of Architect Consultant/ Interior Designer ”** on the top of the envelope on or **before 12th January, 2024.**

To,
The Secretary
GERC Office ,
6th Floor, GIFT ONE,
Road 5-C, Zone 5, GIFT City,
Gandhinagar 382355.

Sd/-
(J. Ranjeeth Kumar , IAS)
SECRETARY
Gujarat Electricity Regulatory Commission

Date : 20.12.2023

ANNEXURE – RESPONSE FORMATS

FORM I: COVERING LETTER

(Company letterhead)

[Date]

To,
The Secretary
GERC Office ,
6th Floor, GIFT ONE,
Road 5-C, Zone 5, GIFT City,
Gandhinagar 382355.

Dear Sir,

**Ref: Expression of Interest-(EoI) for Engagement of Architect
Consultant/Interior Designer**

In context to the captioned subject and reference, we, the undersigned, intend to submit a EoI proposal

We attach hereto the response as required by the EoI, which constitutes our proposal.

Primary and Secondary contacts for our company are:

	Primary Contact	Secondary Contact
Name:		
Title:		
Company Name:		
Address:		
Phone:		
Mobile:		
E-mail:		

We confirm that the information contained in this response or any part thereof, including its exhibits, and other documents and instruments delivered or to be delivered to GERC is true, accurate, verifiable and complete. This response includes all information necessary to ensure that the statements therein do not in whole or in part mislead the department in its short-listing process.

We fully understand and agree to comply that on verification, if any of the information provided here is found to be misleading in the short listing process, we are liable to be dismissed from the selection process or termination of the contract during the project, if selected to do so.

We agree for unconditional acceptance of all the terms and conditions set out in the EoI document.

It is hereby confirmed that I/We are entitled to act on behalf of our company/ corporation/ firm/ organization and empowered to sign this document as well as such other documents, which may be required in this connection.

(Signature)

(In the capacity of)
(Name)

FORM II: GENERAL DETAILS OF THE ORGANISATION

Details of the Organization	
Name of organization	
Type of organization (Sole Proprietorship, Partnership, Pvt Ltd or Ltd)	
Date of Incorporation	
Date of Commencement of Business	
Address of the Headquarters	
Address of the Registered Office in India	
Other Relevant Information	
Mandatory Supporting Documents: <ul style="list-style-type: none">a) Certificate of Incorporation from Registrar Of Companies(ROC)b) Memorandum of Association of the companyc) Detailed Company Profiled) Certificate of Registrations with Indian Institute of Architectse) Certificate of Registrations with Council of Architectsf) Certificate of Registration of GSTg) Pan Card	

FORM III: FINANCIAL DETAILS OF THE ORGANISATION

Financial Information			
	FY 2020-21	FY 2021-22	FY 2022-23
Turnover (in INR crores)			
Profit Before Tax (in INR crores)			
Other Relevant Information			
Mandatory Supporting Documents:			
a. Auditor Certified financial statements for the Last three financial years; 2020-21, 2021-22, 2022-23			

FORM IV: ELIGIBILITY CRITERIA

Sr. No.	Eligibility Criteria	Bidders Response	Documents Required
A	Registered office or Branch office should be located in Gujarat State.	Mention Yes/No.	Memorandum of Association
B	Should have relevant experience involving in successful completion of Interior Designing work in Commercial Buildings, Corporate Offices, Public Sector Undertakings, Government Projects etc. of a minimum period of Fifteen (15) years	Mention Yes/No.	Self attested Copies of work order and work completion certificate.
C	Should have experience of Interior designing of at least two completed projects with project cost of at least Rs. 7 crores each in the last Seven financial years.	Mention work details with completion cost of project	Self attested Copies of work order and work completion certificate.
D	Out of C above, Should have completed one project in Gujarat only	Mention work details with completion cost of project	Self attested Copies of work order and work completion certificate.
E	Turnover in each of the immediately preceding three financial years should be more than Rs. 1.5 Crores. (FY 2020-21, FY 2021-22, FY 2022-23)	Mention Yes/No.	Self attested copies of Audited Financial Statements for last three ⁹ years

FORM V: BLACK LISTED/DEBARRED

Performa for Affidavit (on non-judicial stamp paper of Rs. 300/-)

I.....Proprietor/Director/Partner of the firm M/s..... do hereby solemnly affirm that neither firm M/s..... nor any Proprietor/Director/Partner of the firm are black listed/debarred by any organization/office and there has not been any work cancelled against them for poor performance.

Signature of the Authorized Signatory

Name.

Designation

Name of the Bidding Entity